



Pupil Premium

'CHECKLIST'

Parents & Carers

1. Please sign up for **Free School Meals** if you think you are allowed them.
2. Please keep the school informed of **change of situation** at home.
3. Please speak to the office staff over any issues concerned with money for **uniform, kit, trips, transport, equipment, snacks** or clubs that we can help with.
4. Please **help at home** with the special things we are trying for your child.
5. Please tell us if you can think of something that would **make a big or small difference** in or out of school.





Pupil Premium

'CHECKLIST' Staff

1. Know **which** of the children in your class receives Pupil Premium.
2. Know what the **money** has been spent on.
3. Be **confident about the difference** it has made to those pupils.
4. If **interventions** are not working, say so.
5. Keep **communication** between teaching staff and support staff totally **focused on progress, achievement and attainment.**





Pupil Premium

'CHECKLIST' Governors

1. Do you know **how much money** the school gets?
2. Have you **signed off last year's report** as to how much money the school received and how it was spent?
3. Expect to see Pupil Premium on the **Governing Body agenda** each year.
4. Keep the **minutes** of these meetings dated and accessible.
5. Expect a **report each year** on how it has been spent.
6. **Check online** to see if the report to parents is there and read it.
7. Challenge the Head / Pupil Premium Leader to see if the money is being spent on the intended children and is **it making a difference** to their progress?

